

NINE MILE FALLS SCHOOL DISTRICT

FOOD SERVICE DEPARTMENT

PROCEDURE: STUDENTS CHARGING MEALS

ELEMENTARY SITES

1. Students will be provided a school lunch if they did not bring one from home. The lunch provided will be no different than what is being offered to students that day.
2. Students who bring a lunch from home and would like milk will also be provided one.
3. Students will be charged for the lunch and milk in their account.
4. Students will not be reminded in any way if they need money or if their accounts are negative.
5. Every Monday and Thursday families of students who have a negative balance will receive an electronic phone call and/or email if their lunch account is negative.
6. The Food Service Director will print a report daily of negative balances at each site. The Food Service Director will be responsible to inform parents of ongoing negative balances.

MIDDLE /HIGH SCHOOL SITES

1. Students will be provided a school lunch if they did not bring one from home. The lunch provided will be no different than what is being offered to students that day.
2. Students will be reminded if they need money in their accounts. Students will only be told they need to bring money. Students will not be told if their account is negative.
3. Students will not be allowed to purchase second entrees or ala carte items if they do not have money for the purchase.
4. Every Monday and Thursday families of students who have a negative balance will receive an electronic phone call and/or email if their lunch account is negative.
5. The Food Service Director will print a report daily of negative balances at each site. The Food Service Director will be responsible to inform parents of ongoing negative balances.